



UNITED STATES DEPARTMENT OF EDUCATION  
OFFICE OF FINANCE AND OPERATIONS  
OFFICE OF ACQUISITIONS MANAGEMENT

March 1, 2026

Ms. Jane Burdeshaw  
Commissioner  
Alabama Department of Rehabilitation Services  
602 S Lawrence Street  
Montgomery, AL 36104

Reference: Agreement No. 2024-095(A)

Dear Ms. Burdeshaw:

The original and one copy of the Indirect Cost Rate Agreement are enclosed. These documents reflect an understanding reached by your organization and the U.S. Department of Education. The rates agreed upon should be used for computing indirect cost associated with cost reimbursable grants, contracts and applications funded by this Department and other Federal Agencies.

After reviewing the Rate Agreement, please confirm acceptance by having the original signed by a duly authorized representative of your organization and returned within thirty (30) calendar days from the date of this letter. Please return to the Indirect Cost Division (ICD) at [indirectcostdivision@ed.gov](mailto:indirectcostdivision@ed.gov) and carbon copy Lavinia Walton at [Lavinia.Walton@ed.gov](mailto:Lavinia.Walton@ed.gov).

The enclosed copy of this agreement should be retained for your files. If there are any questions, please contact Anthony Johnson at (202) 453-7461 or [anthony.johnson@ed.gov](mailto:anthony.johnson@ed.gov).

The indirect cost rate extension is effective until a new indirect cost rate agreement is established or March 31, 2026.

Sincerely,

A handwritten signature in cursive script that reads "Andre Hylton".

Andre Hylton  
Director, Indirect Cost Division  
Office of Acquisitions Management

INDIRECT COST RATE AGREEMENT  
STATE AGENCY

**Organization:**

Alabama Department of Rehabilitation Services  
602 S Lawrence Street  
Montgomery, AL 36104

**Date:** March 1, 2026

**Agreement No:** 2024-095(A)

**Filing Reference:** This replaces previous Agreement No. 2024-095

**Dated:** 9/5/2024

The approved indirect cost rates herein are for use on grants, contracts, and other agreements with the Federal Government. The rates are subject to the conditions included in Section II of this Agreement and regulations issued by the Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards under 2 CFR 200.

**Section I - Rates and Bases.**

<u>Type</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Base</u>	<u>Applicable To</u>
Fixed	10/1/2024	9/30/2025	11.6%	MTDC	Unrestricted
Fixed	10/1/2024	9/30/2025	9.0%	MTDC	Restricted
Provisional	10/1/2025	3/31/2026	11.6%	MTDC	Unrestricted
Provisional	10/1/2025	3/31/2026	9.0%	MTDC	Restricted

Distribution Base:

MTDC Modified Total Direct Cost - Total direct costs excluding equipment, capital expenditures, participant support costs, pass-through funds and the portion of each subaward (subcontract or subgrant) above \$25,000 (each award; each year).

Applicable To:

Unrestricted Unrestricted rates apply to programs that do not require a restricted rate per 34 CFR 75.563 and 34 CFR 76.563.

Restricted Restricted rates apply to programs that require a restricted rate per 34 CFR 75.563 and 34 CFR 76.563.

Treatment of Fringe Benefits:

Fringe benefits applicable to direct salaries and wages are treated as direct costs. Pursuant to 2 CFR 200.431, (b), (3), Paragraph (i), unused leave costs for all employees are allowable in the year of payment. The treatment of unused leave costs should be allocated as an indirect cost except for those employee salaries designated as a direct cost for the restricted rate calculation.

Capitalization Policy: Items of equipment are capitalized and depreciated if the initial acquisition cost is equal to or greater than \$500.

## **Section II – Particulars**

**Limitations:** Application of the rates contained in this Agreement is subject to all statutory or administrative limitations on the use of funds, and payments of costs hereunder are subject to the availability of appropriations applicable to a given grant or contract. Acceptance of the rates agreed to herein is predicated on the following conditions: (A) that no costs other than those incurred by the Organization were included in the indirect cost pools as finally accepted, and that such costs are legal obligations of the Organization and allowable under the governing cost principles; (B) the same costs that have been treated as indirect costs are not claimed as direct costs; (C) that similar types of information which are provided by the Organization, and which were used as a basis for acceptance of rates agreed to herein, are not subsequently found to be materially incomplete or inaccurate; and (D) that similar types of costs have been accorded consistent accounting treatment.

**Accounting Changes:** The rates contained in this agreement are based on the organizational structure and the accounting systems in effect at the time the proposal was submitted. Changes in organizational structure or changes in the method of accounting for costs which affect the amount of reimbursement resulting from use of the rates in this agreement, require the prior approval of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowance.

**Provisional/Final/Predetermined Rates:** A proposal to establish a final rate must be submitted. The awarding office should be notified if the final rate is different from the provisional rate so that appropriate adjustments to billings and charges may be made. Predetermined rates are not subject to adjustment.

**Fixed Rate:** The negotiated fixed rate is based on an estimate of the costs that will be incurred during the period to which the rate applies. When the actual costs for such period have been determined, an adjustment will be made to a subsequent rate calculation to compensate for the difference between the costs used to establish the fixed rate and the actual costs.

**Notification to Other Federal Agencies:** Copies of this document may be provided to other Federal agencies as a means of notifying them of the agreement contained herein.

**Audit:** All costs (direct and indirect, federal and non-federal) are subject to audit. Adjustments to amounts resulting from audit of the cost allocation plan or indirect cost rate proposal upon which the negotiation of this agreement was based may be compensated for in a subsequent negotiation.

**Reimbursement Ceilings/Limitations on Rates:** Awards that include ceiling provisions and statutory/regulatory requirements on indirect cost rates or reimbursement amounts are subject to the stipulations in the grant or contract agreements. If a ceiling is higher than the negotiated rate in Section I of this agreement, the negotiated rate will be used to determine the maximum allowable indirect cost.

**Section III - Special Remarks**

Alternative Reimbursement Methods: If any federal programs are reimbursing indirect costs by a methodology other than the approved rates in this agreement, such costs should be credited to the programs and the approved rates should be used to identify the maximum amount of indirect costs allocable.

Submission of Proposals: New indirect cost proposals are necessary to obtain approved indirect cost rates for future fiscal years. The next indirect cost rate proposal is due six months prior to the expiration dates of the rates in this agreement.

**Section IV - Approvals**

For the Organization:

Alabama Department of Rehabilitation Services  
602 S Lawrence Street  
Montgomery, AL 36104

For the Federal Government:

U.S. Department of Education  
OFO / OAM / ICD  
400 Maryland Avenue, SW  
Washington, DC 20202-4500

  
\_\_\_\_\_  
Signature

Jane Elizabeth Burdeshaw  
\_\_\_\_\_  
Name

Commissioner, ADRS  
\_\_\_\_\_  
Title

March 2, 2026  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature

Andre Hylton  
\_\_\_\_\_  
Name

Director, Indirect Cost Division  
\_\_\_\_\_  
Title

March 1 2026  
\_\_\_\_\_  
Date

Negotiator: Anthony Johnson  
Telephone Number: (202) 453-7461