

ALABAMA DEPARTMENT OF REHABILITATION SERVICES  
BOARD MEETING MINUTES  
JUNE 7, 2013

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**Call to Order**

Mr. Roger McCullough, board chair, called the meeting to order at 10:06 a.m. in the large conference room at the State Office of the Alabama Department of Rehabilitation Services.

**Prayer**

Mr. Graham Sisson opened the meeting with prayer.

**Verification of Quorum**

Board members present were Mr. Roger McCullough, Mr. Mitch Strickland, Mrs. Patricia Floyd, Mr. Jimmie Varnado, and Mrs. Andrea Collett. Mr. Eddie C. Williams was absent. A quorum was declared.

**Verification of the Open Meeting Act Notice**

Mrs. Bull verified that the Alabama Board of Rehabilitation Services meeting for June 7, 2013, had been posted on the Secretary of State's website Oct. 16, 2012.

**Approval of Minutes from September 7, 2012**

Minutes of the March 8, 2013 ADRS board meeting were mailed prior to the meeting. Mr. McCullough asked for a motion to approve the minutes from the March 8, 2013, board meeting. A motion was made by Mrs. Floyd and seconded by Mr. Varnado. The minutes were approved unanimously.

**Approval of Agenda**

Mr. McCullough asked for a motion to approve the agenda. The motion to approve the agenda was made by Mr. Varnado and seconded by Mr. Strickland. The agenda was approved unanimously.

Dr. Boswell introduced to the board Mr. Dave Rainey as the new IT Director. Mr. Rainey replaced Mr. Jerry Key, who retired June 1, 2013. Mr. Key thanked the board members for their support and leadership. Mr. McCullough thanked Mr. Key for his service to ADRS.

**New Business**

Ms. Suzette Taylor asked the board if they would make a motion to increase the FY 2013 Operations Plan spending level from \$170,888,884,367 to \$171,884,367. Mr. Varnado made the motion to increase the FY 2013 Operations Plan spending level from \$170,888,884,367 to \$171,884,367, and Mrs. Collett seconded the motion. The increase was approved unanimously.

## Updates to Division Reports

Only the division directors who had information to add to their mailed board reports provided updates.

## Commissioner's Comments

Commissioner Boswell stated that an audit report had been prepared by an audit consultant, and one of the recommendations was that the commissioner hire an audit manager to oversee the department's auditors. Commissioner Boswell asked the board members to think about how they would like for the new audit manager to communicate with them.

## Announcements

ADRS board orientation was scheduled for Sept. 5, 2013, at 10:00 in the large conference room.

ADRS board meetings for 2013:

- **Sept. 5, 2013** – 10:00 AM – State Office Large Conference Room
- **Sept. 6, 2013** – 10:00 AM – State Office Large Conference Room
- **Dec. 6, 2013** – 10:00 AM – State Office Large Conference Room

Mr. McCullough adjourned the meeting at 11:36 p.m.

Minutes were taken by LeAnne Bull.

Respectfully submitted:



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Cary F. Boswell, Commissioner



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Approved: Roger McCullough, Chair