

ALABAMA DEPARTMENT OF REHABILITATION SERVICES
BOARD MEETING MINUTES
SEPTEMBER 5, 2014

Call to Order

Mr. Roger McCullough, board chair, called the meeting to order at 10:11 a.m. in the large conference room at the State Office of the Alabama Department of Rehabilitation Services.

Prayer

Mrs. Andrea Collett opened the meeting with prayer.

Verification of Quorum

Board members present were Mr. Roger McCullough, Mr. Eddie C. Williams, Mrs. Andrea Collett, Dr. Stephen Kayes, Mr. Jimmie Varnado, and Mrs. Stacy Mitchell. Mr. Mitch Strickland was absent. A quorum was declared.

Verification of the Open Meeting Act Notice

Mrs. Bull verified that the Alabama Board of Rehabilitation Services meeting for September 5, 2014, had been posted on the Secretary of State's website Dec. 12, 2013.

Approval of Minutes from the Meeting June 6, 2014

Minutes from the June 6, 2014, meetings were mailed prior to the meeting. Mr. McCullough asked for a motion to approve the minutes from the June 6, 2014, board meeting. The motion was made by Mr. Williams and seconded by Mr. Varnado. The minutes were approved unanimously.

Approval of Agenda

Mr. McCullough asked for a motion to approve the agenda. The motion to approve the agenda was made by Mr. Varnado and seconded by Mrs. Collett. The agenda was approved unanimously.

New Business

**ADRS Operations Plan FY 2014-2015
ADRS Personnel Staffing Plan 2014-2015**

Ms. Suzette Taylor reviewed the ADRS Operations Plan FY 2014-2015.

Ms. Jane Elizabeth Burdeshaw asked the board if they had any questions regarding the ADRS Personnel Staffing Plan 2014-2015.

Mr. McCullough made a motion that the Board approve and adopt the ADRS FY 2014-2015 Operations Plan (EBO Form # 8) at the spending level of \$161,999,260 and the ADRS Staffing Plan (EBO Form # 9) at 842 full-time and one part-time staff, giving authority to Commissioner Boswell and Chief Financial Officer Taylor to revise the Operations Plan within these spending and staffing levels. Mr. Varnado seconded this motion. The ADRS Operations Plan FY 2014-2015 (EBO Form #8) and ADRS Personnel Staffing Plan 2014-2015 (EBO Form #9) were approved and adopted unanimously.

Updates to Division Reports:

Division directors gave an update to their written reports. They also introduced any new staff from their division.

Commissioner's Comments

Commissioner Boswell gave an update on the budget.

He stated that this would be VRS-general Assistant Commissioner Jim Harris III's last board meeting. He stated that Mr. Harris will be retiring and will truly be missed. He said is replacement will be Mr. James Myrick, who has more than 30 years of experience with Vocational Rehabilitation Service.

Commissioner Boswell introduced Frank Snyder as the department's new audit manager.

Announcements

ADRS board meetings for 2014:

- Dec. 5 - 10:00 a.m. – State Office Large Conference Room

Proposed ADRS Board Meetings for 2015:

- March 6, 2015 - 10:00 a.m. – State Office Large Conference Room
- June 5, 2015 - 10:00 a.m. – State Office Large Conference Room
- September 4, 2015 - 10:00 a.m. – State Office Large Conference Room
- December 4, 2015 - 10:00 a.m. – State Office Large Conference Room

Mr. McCullough adjourned the meeting at 11:35 a.m.

Minutes were taken by LeAnne Bull.

Respectfully submitted:



Cary F. Boswell, Commissioner



Approved: Roger McCullough, Chair